



Date: 3 November 2020

## **REQUEST FOR QUOTATION:**

### **SUPPORT FOR IMPLEMENTATION PROJECTS IN DAR ES SALAAM TO DEMONSTRATE THE VALUE OF URBAN NATURE**

#### *Background*

ICLEI Africa is hereby requesting quotes from suitable service providers to provide support for implementing demonstration projects in Dar es Salaam as part of the INTERACT-Bio project.

The aim of the INTERACT-Bio project is to support Cities and Municipalities in Tanzania to improve the utilization and management of urban nature. (See project web site: <https://interactbio.iclei.org/>). As part of this project, ICLEI planned and secured approval from the respective mayors to implement practical demonstration projects in Dar es Salaam: one project in Ilala Municipal Council and another in Ubungo Municipal Council.

The demonstration projects can now be implemented, but, due to COVID risks and restrictions on travel, ICLEI requires additional expertise in Dar es Salaam, to help manage the implementation of these projects in Ilala MC and Ubungo MC.

#### *Services required*

We envisage that the activities, to be performed by **one person**, will involve:

1. Liaison, on behalf of ICLEI, with Ilala Municipal Council, Ubungo Municipal Council and Dar es Salaam City Council. We envisage that there will be three visits to each Council: two visits to each of these Councils, one to prepare and one half way through the project, to report on progress, and at the end, when the two projects are completed. If more visits are required, ICLEI will liaise with the appointed service provider.
2. Assist with the community engagement process at the two project sites in Ilala and Ubungo Municipal Councils as part of the preparatory process for project installation.
3. Assist with overseeing operations related to implementation at each site in collaboration with ICLEI and Square 1 (the service provider who has been appointed to develop the design and installation plans and to do the implementation). This will involve regular meetings on site, guiding contractors

who will do the installations and assisting with the procurement and purchasing of building and other installation materials.

4. Develop a by-law for the Kwa Kibadeni site in Sinza (Ubungo) to ensure municipal buy-in and support for the initiative and to ensure community ownership of maintenance and care of the upgraded facilities at the site.

#### *Further requirements*

- Existing relationships with officials in Ubungo Municipal Council, Ilala Municipal Council and the Dar es Salaam City Council will be greatly advantageous.
- Experience with community engagement will be greatly advantageous.
- Familiarity with land use planning policy frameworks, municipal by-laws, best practices & urban biodiversity mainstreaming initiatives will be required.
- Applicants should have suitable qualifications in land use planning, human settlement development or landscape architecture, and must be able to show evidence of previous project implementation.
- Applicants must be resident in Dar es Salaam.
- The application must be for the professional time for one person only.
- The service provider must be willing to work closely with ICLEI and with Square1, in particular Square1's contact person in Dar es Salaam.

#### *Time frames*

Discussions with regards the refinement of site plans will happen immediately, from appointment. We envisage that site preparation will start immediately after. Actual installation can also begin as soon as possible, preferably before the 2020 Christmas break, or early in January of 2021. The two projects must be completed by the end of May of 2021.

#### *Funding*

This work has a **5 000.00 euro budget limit**. Please submit your budget in Tanzanian shillings currency but please also indicate the budget totals in euros.

#### *Submission*

Due date for quotes: Please submit short proposals (no more than 4 pages), including a quote via e-mail to Ernita van Wyk: [ernita.van.wyk@iclei.org](mailto:ernita.van.wyk@iclei.org) by Thursday 12 November 2020 at 4 pm South Africa time; or, 5 pm Tanzania time.

Note that the quotation should cover **professional time** only, as materials will be funded out of a separate budget.