



WE ARE HIRING!

ICLEI is a global network of over 2 500 cities and other subnational governments and their associations committed to building a sustainable future. ICLEI provides technical services, capacity building, networking and global representation opportunities, as well as cutting-edge solutions to its Member and network cities and regions and their communities.

ICLEI's African Head Office, which serves ICLEI's network cities from across Africa, is based in Cape Town (www.africa.iclei.org) and is also home to **ICLEI's Global Cities Biodiversity Center (CBC)**, a center of excellence in the field of urban biodiversity and nature-based solutions for urban development (www.cbc.iclei.org).

The ICLEI Africa and ICLEI CBC teams: Our work is conducted by a dynamic and passionate team of well qualified and highly skilled professionals that work with cities and regions to ensure a more sustainable future. As an office that deeply cares for the constituency it works with, the team adheres to a strong set of values. There is a culture and ethos of openness and sharing, where staff are always willing to support each other where they can. There is a diversity of skills and experiences in our team of well over 60 staff that spans from those that work internationally at the highest of advocacy, diplomatic and technical levels, carrying Masters and Doctorate degrees, to those that are experienced practitioners in the fields of urban planning, economics, sustainability, social and environmental science and engineering. Given the number of languages spoken across the African continent and globally, ICLEI Africa has many bilingual and multilingual staff, and also supports staff development in adding more languages and sustainability skills to their repertoire.

ICLEI Africa has the pleasure to invite leading and suitably qualified individuals to apply for the positions below, to join our African and/or Cities Biodiversity Center global teams of dynamic sustainability professionals.

Candidates should have a fully Internet-connected, functional, dedicated workspace at home for times when they may be required to work remotely (a company laptop will be provided).

Please forward all of the following:

- covering/motivating letter
- comprehensive CV
- copy of SA identity document, Visa documents to work in South Africa, or in the case of non-South African applicants, a passport or equivalent identification papers
- available starting date
- current salary
- three contactable references

to iclei-africa@iclei.org by **17h00 (GMT+2) on Friday 15 December 2023**. **Note that all of these documents will be treated as strictly confidential and only be used internally in ICLEI for this recruitment process.**

Please include the correct reference (REF) in your email subject line and covering letter, to clearly indicate which position you are applying for. See below.

No late or incomplete applications will be considered.

A market-related and competitive annual remuneration package (TCOE based) will be offered to successful candidates, taking into consideration qualifications and experience and the current salary scales of ICLEI Africa.

Good team fit within the ICLEI team will be a consideration for all posts.

Applicants who have not been contacted within 90 working days after the closing date of this advertisement should regard their applications as unsuccessful. ICLEI Africa reserves the right not to appoint an individual in relation to this job advert.

Senior Professional Officer: Cities One Health

**(24-month fixed term contract position based in Cape Town,
with the potential of renewal)**

REF – SPO: One Health Center

ICLEI Africa shares the global mandate in the field of Nature and One Health, areas of significant importance for improving sustainability, equity, dignity and wellbeing. We are hiring a dedicated Senior Professional Officer (SPO) in the field to work closely with the Director: Biodiversity, Nature and Health and ICLEI Deputy Secretary General to grow ICLEI's portfolio of urban nature and one health work, by establishing and building a new global Cities One Health Center. The tasks of this SPO will be to strengthen our relationships with partners and stakeholders in the nature and one health space, including the WHO, UN-Habitat, the private health sector, key NGOs, networks and research organizations; and to increase the value provided to all levels of subnational governments, including cities, in this field.

This SPO will be responsible for developing a strategy for growing the portfolio, optimizing specific windows of opportunity, and seeking and utilising opportunities for proposal writing and business development. This will include the development of clear value propositions and tangible project opportunities for ICLEI members, our offices around the world, our partners, donors and funding

agencies to co-invest with ICLEI in this approach. Concept and business development will be a key component of this position. The SPO will also oversee the implementation of projects and programs (from a technical, delivery and budgetary compliance perspective); advocacy and awareness-raising in the one health field.

There will be a probationary period of 12 months, within which the officer is expected to have successfully secured funded projects, programmes and/or initiatives.

The position is suitable for someone with strong and proven experience of, and technical skills in, the one health and nature fields, business development and leadership, project and people management, and a passion for improving the wellbeing of people and planet alike, making a positive difference in the urban context.

It is preferred that the officer is located in Cape Town, at ICLEI Africa's head office, from where the individual will be managed. However, appointments elsewhere will be considered.

The job will include the following, and the successful candidate should have proven experience and expertise/skills in these areas:

- Leadership roles played in the one health and nature field.
- Project management experience leading multi-year and multi-million-rand projects.
- Managing diverse teams.
- Demonstrating ability to work with multi-sectoral stakeholders globally to develop policies, tools and practices that promote one health, and connections to nature, human health and wellbeing within the urban and subnational context.
- Unlocking finance for investment in one health and nature initiatives at the subnational level, and participating in the appropriate multi-level governance processes.
- Curating, facilitating and delivering in-person and remote capacity development activities with the public and private sector.
- Leading stakeholder engagement, development of strategic partnerships, business development, project acquisition, and resource mobilization.

Requirements of this position:

- Relevant Honours, Masters or PhD degree in one health, public health, planning, environmental science, or a qualification from an equivalent discipline.
- At least 7 plus years of relevant work experience, preferably in strategic, leadership and/or managerial roles (with at least 5 years of managerial experience).
- Excellent project management skills including budgeting, financial and narrative reporting, technical guidance and people management.
- Excellent analytical and succinct writing skills.
- Excellent public speaking and facilitation skills.
- Ability to think strategically and pioneer innovative solutions relevant to cities and regions within the global context.
- Ability to multi-task and practice agility and flexibility in the delivery of projects and programs.

- Ability to produce cutting-edge technical reports, academic papers, popular articles, promotional and social media material.
- Ability to promote, enhance and expand the projects and partnerships she/he leads at ICLEI's global One Health Center.
- Innovative individual with a 'can do' attitude who can think on her/ his feet and harness well-established networks to further build ICLEI's good reputation and networks internationally.
- Experience working in multiple countries and cities globally.
- High levels of diplomacy and engagement expertise, especially with high-level government stakeholders such as Mayors, Governors, Ministers, City Managers and leaders in the relevant private sectors, particularly the one health sector.
- Proficiency in all Microsoft Office programs.
- Aptitude for working with numbers, and strong proficiency in Microsoft Excel.
- Exceptional language skills – writing and speaking – in English and preferably several other major international languages e.g. French, Spanish, Arabic, Chinese etc.

The following would be advantageous:

- Experience working in the United Nations and/or in similar roles.
- Proficiency in more than one of the UN languages.
- Experience in working in different levels and structures of government.
- Experience in working globally.
- Experience working with UN agencies and/or other global actors in the biodiversity field.
- An understanding, preferably first-hand, of the advocacy work undertaken by city and subnational government networks.