



WE ARE HIRING!

ICLEI is a global network of over 2 500 cities and other subnational governments and their associations committed to building a sustainable future. ICLEI provides technical services, capacity building, networking and global representation opportunities, as well as cutting-edge solutions to its Member and network cities and regions and their communities.

ICLEI's African Head Office, which serves ICLEI's network cities from across Africa, is based in Cape Town (www.africa.iclei.org) and is also home to **ICLEI's Global Cities Biodiversity Center (CBC)**, a center of excellence in the field of urban biodiversity and nature-based solutions for urban development (www.cbc.iclei.org).

The ICLEI Africa and ICLEI CBC teams: Our work is conducted by a dynamic and passionate team of well qualified and highly skilled professionals that work with cities and regions to ensure a more sustainable future. As an office that deeply cares for the constituency it works with, the team adheres to a strong set of values. There is a culture and ethos of openness and sharing, where staff are always willing to support each other where they can. There is a diversity of skills and experiences in our team of well over 60 staff that spans from those that work internationally at the highest of advocacy, diplomatic and technical levels, carrying Masters and Doctorate degrees, to those that are experienced practitioners in the fields of urban planning, economics, sustainability, social and environmental science and engineering. Given the number of languages spoken across the African continent and globally, ICLEI Africa has many bilingual and multilingual staff, and also supports staff development in adding more languages and sustainability skills to their repertoire.

ICLEI Africa has the pleasure to invite leading and suitably qualified individuals to apply for the positions below, to join our African and/or Cities Biodiversity Center global teams of dynamic sustainability professionals.

Candidates should have a fully Internet-connected, functional, dedicated workspace at home for times when they may be required to work remotely (a company laptop will be provided).

Please forward all of the following:

- covering/motivating letter
- comprehensive CV
- copy of SA identity document, Visa documents to work in South Africa, or in the case of non-South African applicants, a passport or equivalent identification papers
- available starting date
- current salary
- three contactable references

to iclei-africa@iclei.org by **17h00 (GMT+2) on Friday 15 December 2023**. Note that all of these documents will be treated as strictly confidential and only be used internally in ICLEI for this recruitment process.

Please include the correct reference (REF) in your email subject line and covering letter, to clearly indicate which position you are applying for. See below.

No late or incomplete applications will be considered.

A market-related and competitive annual remuneration package (TCOE based) will be offered to successful candidates, taking into consideration qualifications and experience and the current salary scales of ICLEI Africa.

Good team fit within the ICLEI team will be a consideration for all posts.

Applicants who have not been contacted within 90 working days after the closing date of this advertisement should regard their applications as unsuccessful. ICLEI Africa reserves the right not to appoint an individual in relation to this job advert.

Manager:

Climate Change Mitigation and Sustainable Energy (24-month fixed term contract position with the potential of renewal)

REF – Manager: Energy

ICLEI Africa is actively seeking an exceptionally skilled and highly strategic manager to lead a team of climate change mitigation and sustainable energy experts and project managers in driving action in African cities. Actions that harness the opportunities available to African cities in the fields of: renewable energy, energy efficiency, sustainable energy access and clean cooking. Underlying all of these actions is the objective of reducing inequalities and ensuring that the transition to sustainable energy is just and fair. This position is well-suited for an individual that is acknowledged as a leader in the fields listed above, while also possessing strong leadership, staff mentoring and business development acumen.

There will be a probationary period of 12 months, within which the Manager is expected to have successfully secured funded projects, programmes and/or initiatives.

Candidates, via their applications, should provide evidence of the following experience:

- A strong network and having led collaboration with multi-sectoral stakeholders to unlock scaled actions related to sustainable energy in Africa.
- Proven expertise in leading the planning, management and execution of a number of multi-year and multi-country projects and programmes, being run simultaneously and with multi-disciplinary project teams.
- Strong business development skills, with proven track-record of developing projects and programmes that are funded, implemented and scaled.
- A history of leading stakeholder trainings and facilitating high-level and innovative events – both in-person and remotely – in the domains of sustainable energy and climate change mitigation.
- Proven experience harnessing strategic partnerships for increased direct benefit of projects and programmes for the target audience(s), scaling the interventions for wider and deeper impact, and building a stream of work in partnership with donors and beneficiaries.
- Ability to review highly technical documents and outputs, ensuring high quality delivery, as well as to write cutting-edge thought pieces related to the fields of sustainable energy and climate change mitigation.
- Experience in unlocking finance for local-level climate change mitigation and sustainable energy projects and programmes.

Requirements of this position:

- Relevant postgraduate degree in science, engineering, climate change, economics, or a qualification from an equivalent numerate discipline.
- At least 8 years of work experience (post studies) managing projects, programmes and initiatives; overseeing teams delivering high quality outputs within budget and set deadlines, with significant benefit to stakeholders.
- Excellent people and team management skills, and ability to inspire staff members and ensure that service providers procured to deliver work do so with exceptional quality, on time and within budget.
- Aptitude for working with numbers and budgets and excellent proficiency in Microsoft Excel.
- Excellent analytical and succinct writing skills
- Good public speaking and facilitation skills.
- Proficiency in Microsoft Office programmes, especially Excel, Word and PowerPoint.
- Strong diplomacy skills and ability to engage professionally and diplomatically with high-level political and technical officials in local, subnational and national governments, as well as international organisations.
- Ability to play a knowledge broker role between government officials and their counterparts in other sectors, to ensure that ICLEI Africa delivers whole-of-society solutions.
- Extensive experience in climate change mitigation and sustainable energy planning, implementation of such plans (including unlocking finance to do so), and monitoring and evaluation of impact.
- Willingness to travel extensively within Africa and internationally.

- Innovative and agile individual with a 'can do' attitude who can think on her/his feet, show initiative and drive, and harness well-established networks to further build ICLEI's good reputation and networks across Africa and internationally.
- Proficiency in French and/or Portuguese (in addition to English) will be a strong added