



WE ARE HIRING!

ICLEI is a global network of over 2 500 cities and other subnational governments and their associations committed to building a sustainable future. ICLEI provides technical services, capacity building, networking and global representation opportunities, as well as cutting-edge solutions to its Member and network cities and regions and their communities.

ICLEI's African Head Office, which serves ICLEI's network cities from across Africa, is based in Cape Town (www.africa.iclei.org) and is also home to **ICLEI's Global Cities Biodiversity Center (CBC)**, a center of excellence in the field of urban biodiversity and nature-based solutions for urban development (www.cbc.iclei.org).

The ICLEI Africa and ICLEI CBC teams: Our work is conducted by a dynamic and passionate team of well qualified and highly skilled professionals that work with cities and regions to ensure a more sustainable future. As an office that deeply cares for the constituency it works with, the team adheres to a strong set of values. There is a culture and ethos of openness and sharing, where staff are always willing to support each other where they can. There is a diversity of skills and experiences in our team of well over 60 staff that spans from those that work internationally at the highest of advocacy, diplomatic and technical levels, carrying Masters and Doctorate degrees, to those that are experienced practitioners in the fields of urban planning, economics, sustainability, social and environmental science and engineering. Given the number of languages spoken across the African continent and globally, ICLEI Africa has many bilingual and multilingual staff, and also supports staff development in adding more languages and sustainability skills to their repertoire.

ICLEI Africa has the pleasure to invite leading and suitably qualified individuals to apply for the positions below, to join our African and/or Cities Biodiversity Center global teams of dynamic sustainability professionals.

Candidates should have a fully Internet-connected, functional, dedicated workspace at home for times when they may be required to work remotely (a company laptop will be provided).

Please forward all of the following:

- covering/motivating letter
- comprehensive CV
- copy of SA identity document, Visa documents to work in South Africa, or in the case of non-South African applicants, a passport or equivalent identification papers
- available starting date
- current salary
- three contactable references

to iclei-africa@iclei.org by **17h00 (GMT+2) on Friday 15 December 2023**. Note that all of these documents will be treated as strictly confidential and only be used internally in ICLEI for this recruitment process.

Please include the correct reference (REF) in your email subject line and covering letter, to clearly indicate which position you are applying for. See below.

No late or incomplete applications will be considered.

A market-related and competitive annual remuneration package (TCOE based) will be offered to successful candidates, taking into consideration qualifications and experience and the current salary scales of ICLEI Africa.

Good team fit within the ICLEI team will be a consideration for all posts.

Applicants who have not been contacted within 90 working days after the closing date of this advertisement should regard their applications as unsuccessful. ICLEI Africa reserves the right not to appoint an individual in relation to this job advert.

Senior Specialist:
Coastal Resilience and Disaster Risk Reduction
(24-month fixed term contract position with the potential of renewal)
REF – SS: Coastal Resilience & DRR

ICLEI Africa is actively seeking an exceptionally skilled candidate to collaborate with us in fostering a supportive framework for enhancing climate resilience in African urban areas, while also leveraging climate finance and market-driven interventions. An essential area of focus for the successful candidate will be to facilitate the establishment of favourable conditions that encourage local governments to engage with the private sector, civil society and the academic community in the planning and delivery of sustainable services that bolster coastal resilience and disaster risk reduction (DRR) in cities.

This position is well-suited for an individual with a robust technical background related to climate change resilience, climate change adaptation, coastal management and DRR.

We invite dedicated individuals to join our team and make a substantial impact on the advancement of our climate change resilience and DRR initiatives on the continent. This role entails collaborating closely with local, subnational and national stakeholders to fortify climate change resilience in African cities.

Candidates, via their applications, should provide evidence of the following experience:

- Collaboration with multi-sectoral stakeholders: Demonstrated experience working with diverse stakeholders across various sectors in Africa to develop policies and practices that advance climate change adaptation, coastal management and DRR. This includes a track record of contributing to increased resilience to climate change, and the utilisation of people- and nature-based solutions to reduce climate change vulnerabilities.
- Project planning and implementation: Proven expertise in the planning, management and execution of projects, particularly within multi-disciplinary project teams. Candidates must highlight successful project experiences that showcase their ability to navigate complex projects effectively.
- Stakeholder training and workshop facilitation: A history of training stakeholders both in-person and remotely in the domains of coastal management, climate change resilience and DRR. Candidates must include examples of experience in designing and facilitating workshops, as well as the outcomes achieved through these training efforts.
- Stakeholder engagement and partnership development: Show evidence of effectively engaging with stakeholders and fostering strategic partnerships. Candidates must emphasise skills in business development, project acquisition and resource mobilisation, underscoring their ability to drive collaboration and secure necessary resources.
- Technical reporting and academic research: Candidates must have the capacity to produce high-quality technical reports, lead and participate in academic research, and publish academic papers.

Requirements of this position:

- Relevant postgraduate degree in science, engineering, climate change, environmental or coastal science, or a qualification from an equivalent numerate discipline.
- At least 4 years of work experience.
- Proven experience in project management, delivering high quality outputs, within budget and set deadlines, with significant benefit to stakeholders.
- Aptitude for working with numbers and budgets and proficiency in Microsoft Excel.
- Excellent analytical and succinct writing skills.
- Good public speaking and facilitation skills.
- Proficiency in Microsoft Office programmes, especially Excel, Word and PowerPoint.
- Ability to engage professionally and diplomatically with political and technical officials in African local, subnational and national governments.
- Ability to play a knowledge broker role between government officials and their counterparts in other sectors, to ensure that ICLEI Africa delivers whole-of-society solutions.

- Knowledge of, or experience with, climate change planning, implementation of climate change plans, and/or monitoring and evaluation of climate change action.
- Experience with developing and conducting in-person and online training, webinars and/or virtual events.
- Ability to produce high quality technical reports, academic papers, popular articles, promotional and social media material.
- Willingness to travel within Africa and internationally as required.
- Ability to promote, enhance and expand the projects and partnerships she/he is involved in, and make linkages between programmes and projects on the continent, and globally, for maximum efficiency and impact.
- Innovative and agile individual with a 'can do' attitude who can think on her/his feet, show initiative and drive, and harness well-established networks to further build ICLEI's good reputation and networks across Africa and internationally.
- Proficiency in French and/or Portuguese (in addition to English) will be a strong added advantage.