



WE ARE HIRING!

ICLEI is a global network of over 2 500 cities and other subnational governments and their associations committed to building a sustainable future. ICLEI provides technical services, capacity building, networking and global representation opportunities, as well as cutting-edge solutions to its Member and network cities and regions and their communities.

ICLEI's African Head Office, which serves ICLEI's network cities from across Africa, is based in Cape Town (www.africa.iclei.org) and is also home to **ICLEI's Global Cities Biodiversity Center (CBC)**, a center of excellence in the field of urban biodiversity and nature-based solutions for urban development (www.cbc.iclei.org).

The ICLEI Africa and ICLEI CBC teams: Our work is conducted by a dynamic and passionate team of well qualified and highly skilled professionals that work with cities and regions to ensure a more sustainable future. As an office that deeply cares for the constituency it works with, the team adheres to a strong set of values. There is a culture and ethos of openness and sharing, where staff are always willing to support each other where they can. There is a diversity of skills and experiences in our team of well over 60 staff that spans from those that work internationally at the highest of advocacy, diplomatic and technical levels, carrying Masters and Doctorate degrees, to those that are experienced practitioners in the fields of urban planning, economics, sustainability, social and environmental science and engineering. Given the number of languages spoken across the African continent and globally, ICLEI Africa has many bilingual and multilingual staff, and also supports staff development in adding more languages and sustainability skills to their repertoire.

ICLEI Africa has the pleasure to invite leading and suitably qualified individuals to apply for the positions below, to join our African and/or Cities Biodiversity Center global teams of dynamic sustainability professionals.

Candidates should have a fully Internet-connected, functional, dedicated workspace at home for times when they may be required to work remotely (a company laptop will be provided).

Please forward all of the following:

- covering/motivating letter
- comprehensive CV
- copy of SA identity document, Visa documents to work in South Africa, or in the case of non-South African applicants, a passport or equivalent identification papers
- available starting date
- current salary
- three contactable references

to iclei-africa@iclei.org by **17h00 (GMT+2) on Friday 15 December 2023**. Note that all of these documents will be treated as strictly confidential and only be used internally in ICLEI for this recruitment process.

Please include the correct reference (REF) in your email subject line and covering letter, to clearly indicate which position you are applying for. See below.

No late or incomplete applications will be considered.

A market-related and competitive annual remuneration package (TCOE based) will be offered to successful candidates, taking into consideration qualifications and experience and the current salary scales of ICLEI Africa.

Good team fit within the ICLEI team will be a consideration for all posts.

Applicants who have not been contacted within 90 working days after the closing date of this advertisement should regard their applications as unsuccessful. ICLEI Africa reserves the right not to appoint an individual in relation to this job advert.

**Professional Officer / Senior Specialist:
Sustainable Energy and Clean Cooking
(24-month fixed term contract position with the potential of renewal)
REF – PO / SS: Sustainable Energy and Clean Cooking**

ICLEI Africa is seeking a highly skilled and motivated sustainable energy and clean cooking expert to join our dynamic team. The successful candidate will work within the Climate Change, Energy and Resilience workstream, supporting and leading initiatives aimed at promoting clean energy, especially clean cooking access within urban environments, contributing to sustainable and healthy communities.

The position is suitable for someone with a strong technical background related to energy access, energy poverty, clean cooking access, climate change mitigation and/or renewable energy finance.

Candidates via their application should provide evidence of having:

- Worked with multi-sectoral stakeholders in Africa to develop policies and practices that promote clean cooking, renewable energy, energy efficiency, energy access and/or climate

change mitigation, especially for the urban poor living and those living in informal settlements and slums.

- Designed and coordinated community engagement and awareness creation activities on clean cooking, renewable energy and climate change, especially in informal settlements and slums, utilising various media channels and community engagement strategies to ensure broad understanding and acceptance of sustainable energy and/or clean cooking practices.
- Led the development and application of advanced scenario modelling tools to assess the long-term impacts of sustainable energy and/or clean cooking interventions, considering variables such as population growth, technological advancements and policy changes.
- Developed and implemented strategies to leverage existing finance mechanisms and explored new financing models, such as public-private partnerships, carbon credits and impact investments, to drive funding for sustainable energy and/or clean cooking projects.
- Engaged with policymakers at various levels to advocate for supportive policies and regulations that encourage the adoption and scale-up of sustainable energy and/or clean cooking technologies.
- Established and implemented robust monitoring and evaluation frameworks to track the performance and impact of sustainable energy and/or clean cooking projects, ensuring accountability and continuous improvement.
- Demonstrated a strong commitment to integrating gender-sensitive, equitable and socially inclusive approaches into sustainable energy and/or clean cooking initiatives, including the development of strategies that address the unique needs and challenges faced by diverse groups, ensuring that sustainable energy and/or clean cooking solutions are accessible and beneficial to all members of the community.
- Designed and facilitated training programmes, both in-person and remotely, to enhance the capacity of local and subnational governments and community organisations in understanding, implementing, and sustaining sustainable energy and/or clean cooking solutions.
- Collaborated with stakeholders, including government agencies, NGOs and industry partners, to foster partnerships that support sustainable energy and/or clean cooking initiatives.
- Conducted in-depth research, analysed data and led the development of comprehensive reports, articles and thought pieces on clean cooking.

Requirements of the position

- Relevant postgraduate degree in energy, engineering, climate change, environmental science, or a qualification in an equivalent numerate discipline.
- At least 4 years of work experience for a Senior Specialist and 2 years for a Professional Officer, in sustainable energy, clean cooking or related field, with a focus on urban environments.
- Proven experience in project management, delivering high quality outputs, within budget and set deadlines, with significant benefit to stakeholders.
- Strong technical knowledge of various sustainable energy and/or clean cooking technologies and their practical applications.

- Excellent communication and interpersonal skills, with the ability to engage effectively with diverse stakeholders.
- Willingness to travel within Africa and internationally as required.
- Aptitude for working with numbers and budgets and proficiency in Microsoft Excel.
- Excellent analytical and succinct writing skills, as well as public speaking and facilitation skills.
- Proficiency in Microsoft Office programmes, especially Excel, Word and PowerPoint.
- Ability to engage professionally and diplomatically with political and technical officials in African subnational and national governments.
- Ability to play a knowledge broker role between government officials and their counterparts in other sectors, to ensure that ICLEI Africa delivers whole-of-society solutions.
- Ability to produce high quality technical reports, academic papers, popular articles, promotional and social media material.
- Ability to promote, enhance and expand the projects and partnerships she/he is involved in, and make linkages between programmes and projects on the continent, and globally, for maximum efficiency and impact.
- Innovative and agile individual with a 'can do' attitude who can think on her/his feet, show initiative and drive, and harness well-established networks to further build ICLEI's good reputation and networks across Africa and internationally.
- Proficiency in French and/or Portuguese (in addition to English) will be a strong added advantage.